



Action Taken Report

Student feedback on Teacher Assessment and Curriculum

Academic Year: 2021-22

Overview:

The college is affiliated with the Savitribai Phule Pune University, Pune curriculum. Based on the feedback from students regarding teacher assessment and curriculum, the following action plan has been developed to address areas of improvement and enhance the overall teaching-learning experience.

Feedback Points and Action Plan:

1. Completion of Syllabus

- **Feedback:** 24.4% rated "Excellent", 28.3% rated "Best", 18.7% rated "Very Good", 23.9% rated "Good", 4.7% rated "Poor".
- **Action:** Ensure timely completion of the syllabus by implementing a strict schedule monitoring system. Heads of Departments (HODs) will conduct monthly reviews to track syllabus progress.

2. Teacher Punctuality and Regularity

- **Feedback:** 32.7% rated "Excellent", 26.7% rated "Best", 20.2% rated "Very Good", 18.1% rated "Good", 2.2% rated "Poor".
- **Action:** Reinforce the importance of punctuality through regular faculty meetings and monitor adherence to class schedules.

3. Teacher Preparation for Class

- **Feedback:** 34.5% rated "Excellent", 27.9% rated "Best", 18.2% rated "Very Good", 18.0% rated "Good", and 1.3% rated "Poor".
- **Action:** Encourage faculty to engage in thorough lesson planning and preparation. Workshops on effective teaching strategies will be organized.

4. Encouragement of Class Participation and Discussion

- **Feedback:** 33.7% rated "Excellent", 25.4% rated "Best", 19.9% rated "Very Good", 18.2% rated "Good", 2.7% rated "Poor".
- **Action:** Implement interactive teaching methods such as group discussions, debates, and Q&A sessions to foster participation and engagement.

5. Teacher Attitude Towards Students



- **Feedback:** 33.2% rated "Excellent", 26.7% rated "Best", 19.7% rated "Very Good", 16.5% rated "Good", 3.9% rated "Poor".
- **Action:** Conduct sensitivity and empathy training for faculty to improve their interactions with students, ensuring a friendly and supportive environment.

6. Use of Modern Teaching Aids

- **Feedback:** 28.3% rated "Excellent", 24.4% rated "Best", 19.8% rated "Very Good", 19.5% rated "Good", and 7.6% rated "Poor".
- **Action:** Increase the use of modern teaching aids by providing necessary training and resources. Ensure all classrooms are equipped with multimedia facilities.

7. Teacher Accessibility

- **Feedback:** 31.9% rated "Excellent", 26.8% rated "Best", 18.6% rated "Very Good", 19.8% rated "Good", and 2.8% rated "Poor".
- **Action:** Establish dedicated office hours for student consultations and ensure teachers are available during these times. Communicate these hours clearly to students.

8. Periodical Assessments

- **Feedback:** 29.7% rated "Excellent", 27.5% rated "Best", 19.0% rated "Very Good", 21.3% rated "Good", and 2.5% rated "Poor".
- **Action:** Adhere to the assessment schedule strictly and provide students with advance notice of assessment dates. Ensure assessments cover all relevant topics.

9. Maintenance of Attendance Records

- **Feedback:** 39.2% rated "Excellent", 26.4% rated "Best", 16.0% rated "Very Good", 17.1% rated "Good", and 1.3% rated "Poor".
- **Action:** Maintain accurate and up-to-date attendance records. Implement an attendance monitoring system that students can access for transparency.

10. Timely Feedback on Performance

- **Feedback:** 30.9% rated "Excellent", 25.0% rated "Best", 21.1% rated "Very Good", 25.5% rated "Good", and 2.5% rated "Poor".
- **Action:** Provide timely and constructive feedback on student assessments. Faculty will be encouraged to discuss performance with students regularly.

11. Fair and Unbiased Evaluation

- **Feedback:** 26.1% rated "Excellent", 29.0% rated "Best", 21.4% rated "Very Good", 20.5% rated "Good", and 3.1% rated "Poor".



- **Action:** Standardize evaluation criteria across departments to ensure fairness. Regular audits of the evaluation process will be conducted.

12. Guidance for Personality Development

- **Feedback:** 33.8% rated "Excellent", 24.8% rated "Best", 21.0% rated "Very Good", 17.5% rated "Good", and 3.4% rated "Poor".
- **Action:** Introduce programs and workshops focusing on soft skills, leadership, and personality development. Encourage faculty to mentor students on these aspects.

13. Preferred Mode of Examination

- **Feedback:** 44.0% preferred online exams, 56.0% preferred offline exams.
- **Action:** Conduct a thorough analysis of the pros and cons of both examination modes. Implement a flexible examination policy that accommodates the preferences and needs of students, while ensuring academic integrity.

Monitoring and Evaluation:

The implementation of these actions will be monitored by the Quality Assurance Cell (QAC) of the college. Regular feedback will be sought from students to assess the effectiveness of the measures taken. Periodic reviews and adjustments will be made to ensure continuous improvement in teaching and learning practices.

Conclusion:

By addressing the feedback received from students, the college aims to enhance the educational experience, ensure effective teaching practices, and foster a supportive and engaging learning environment. The college is committed to continuous improvement and values the feedback provided by its students.

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Action Taken Report:

Teaches Feedback Analysis Report on Curriculum

Academic Year:2021-22

Introduction

The college is affiliated with Savitribai Phule Pune University, Pune. Despite the fixed curriculum from the university, we regularly collect online feedback from the respective subject teachers to gather suggestions for improving the syllabus. This report summarizes the analysis of the teachers' feedback on the curriculum for the academic year 2021-22.

Key Findings and Actions Taken

1. Learning Objectives:

- Analysis: High satisfaction with clarity and appropriateness (84.2% rated as Excellent or Best).
- Action: Continue to ensure that learning objectives are clearly defined and communicated.

2. Satisfaction with Existing Curriculum:

- Analysis: Overall satisfaction is high (78.5% rated as Excellent or Best).
- Action: Maintain the current syllabus structure while considering minor improvements.

3. Designing Evaluation Methods:

- Analysis: High ability to design effective evaluation methods (78.2% rated as Excellent or Best).
- Action: Provide ongoing training and resources to teachers for designing effective assessments.

4. Syllabus Design:

- Analysis: The syllabus is well-designed according to students' understanding (76.4% rated as Excellent or Best).
- Action: Regularly review and adapt the syllabus to match students' learning capabilities.

5. Internship and Field Projects:

- Analysis: Moderate satisfaction with internship/field project provisions (65.6% rated as Excellent or Best).
- Action: Collaborate with industry partners to increase internship and field project opportunities for students.



6. Organization and Ease of Following Curriculum:

- Analysis: The curriculum is well-organized (74.9% rated as Excellent or Best).
- Action: Ensure continuous feedback to keep the curriculum well-structured and user-friendly.

7. Additional Resources/Materials:

- Analysis: Significant need for additional resources (61.2% rated as Excellent or Best).
- Action: Incorporate additional resources and materials as suggested by the faculty to enhance the syllabus.

8. Curriculum Design and Development System:

- Analysis: Effective system for curriculum design and development (73.1% rated as Excellent or Best).
- Action: Maintain and improve the existing system, ensuring regular updates and faculty involvement.

9. Updating Curriculum:

- Analysis: Positive provision for updating the curriculum (73.5% rated as Excellent or Best).
- Action: Implement a regular review cycle for curriculum updates to keep it current and relevant.

10. Electives Offered:

- Analysis: Good rating for electives in relation to advancements (69.9% rated as Excellent or Best).
- Action: Introduce new electives based on emerging trends and technologies.

11. New Content in Syllabus:

- Analysis: Strong desire to add new content (100% desire to add new content).
- Action: Conduct workshops to gather detailed suggestions and implement new content in the syllabus.

Conclusion:

The analysis of the teachers' feedback indicates a generally positive response to the current curriculum with some areas identified for improvement. The actions outlined above will be implemented to enhance the curriculum further and address the teachers' suggestions effectively. Continuous feedback and regular updates will ensure that the curriculum remains relevant and beneficial to the students' needs.



Action Taken Report: Employer Feedback

Employer Feedback on Curriculum

Academic Year: 2021-22

Overview:

The college is affiliated with the Savitribai Phule Pune University, Pune curriculum. Based on the feedback from employers regarding curriculum development, the following action plan has been developed to address areas of improvement and enhance the curriculum to meet industry standards and expectations.

Feedback Points and Action Plan:

1. Curriculum Design

- **Feedback:** 100% responded "Yes" to the curriculum being well designed.
- **Action:** Maintain the current curriculum design, ensuring it remains relevant and up-to-date with industry trends through regular reviews and consultations with industry experts.

2. Content Sufficiency for Job Acquisition

- **Feedback:** 100% responded "Yes" to the curriculum having enough content for students to acquire sufficient knowledge to secure subject-related jobs.
- **Action:** Continue to align course content with industry requirements. Introduce new modules or topics as necessary to cover emerging trends and technologies.

3. Balance Between Theory and Applications

- **Feedback:** 100% responded "Yes" to the curriculum having a good balance between theory and applications.
- **Action:** Ensure the curriculum continues to balance theoretical knowledge with practical applications. Incorporate more hands-on projects, internships, and real-world case studies.

4. Intellectual Stimulation of Students

- **Feedback:** 100% responded "Yes" to the curriculum being intellectually stimulating.
- **Action:** Sustain the intellectually stimulating nature of the curriculum by integrating challenging assignments, research opportunities, and guest lectures from industry experts.

5. Skill Development for Workplace Problems

- **Feedback:** 100% responded "Yes" to the syllabus having content for developing skills to handle workplace problems.



- **Action:** Enhance problem-solving and critical thinking skills through case studies, simulations, and workshops focused on real-world workplace scenarios.

6. Focus on Employability

- **Feedback:** 100% responded "Yes" to the curriculum design having a focus on employability.
- **Action:** Strengthen the employability focus by partnering with industry for guest lectures, internships, job fairs, and resume-building workshops. Regularly update the curriculum to include skills and knowledge areas in high demand.

7. Interest in Research

- **Feedback:** 100% responded "Yes" to the syllabus creating interest in pursuing research.
- **Action:** Encourage research-oriented learning by offering research projects, grants, and opportunities to publish papers. Collaborate with research institutions and industry for joint research initiatives.

8. Personality Development

- **Feedback:** 100% responded "Yes" to the subjects/courses helping in developing the personality of students.
- **Action:** Continue to support personality development through soft skills training, leadership workshops, and extracurricular activities that promote teamwork, communication, and leadership.

9. Innovativeness and Creative Thinking

- **Feedback:** 100% responded "Yes" to the syllabus having enough innovativeness and opportunities for creative thinking.
- **Action:** Foster innovation and creativity by incorporating design thinking, innovation labs, hackathons, and creativity workshops into the curriculum. Encourage students to develop and present innovative projects.

Monitoring and Evaluation:

The implementation of these actions will be monitored by the Curriculum Development Committee (CDC) of the college. Regular feedback will be sought from employers to assess the effectiveness of the measures taken. Periodic reviews and adjustments will be made to ensure continuous improvement in curriculum design and delivery.

Conclusion:

By addressing the feedback received from employers, the college aims to enhance the curriculum, ensuring it meets industry standards, fosters employability, and promotes the overall development of students. The college is committed to continuous improvement and values the feedback provided by its employers.



Action Taken Report: Alumni

Alumni feedback on Curriculum

Academic Year: 2021-22

Introduction:

The college, affiliated with Savitribai Phule Pune University, Pune, values feedback from its alumni to continually improve the curriculum. This report presents the analysis of alumni feedback for the academic year 2021-22 and the subsequent actions taken based on the responses received.

Key Findings and Actions Taken

1. Intellectual Stimulation:

- Finding: High intellectual stimulation reported by alumni (96.7% Yes).
- Action: Maintain the current approach to course design to ensure intellectual stimulation.

2. Fulfilling Expectations:

- Finding: Curriculum largely meets alumni expectations (94.1% Yes).
- Action: Continue to align the curriculum with industry standards and alumni feedback to meet expectations.

3. Skill Development:

- Finding: Significant new skills learned by alumni (92.8% Yes).
- Action: Introduce more skill-based courses and workshops to enhance skill acquisition.

4. Interest in Research:

- Finding: High interest in pursuing research (96.1% Yes).
- Action: Promote research opportunities and provide more resources to support student research.

5. Personality Development:

- Finding: Positive impact on personality development (96.1% Yes).
- Action: Integrate more courses and activities focused on soft skills and personality development.

6. Recommendations to Others:



- Finding: High likelihood of alumni recommending the college (96.7% Yes).
- Action: Leverage alumni testimonials in promotional materials to attract new students.

7. Recent Developments:

- Finding: Appreciable developments in recent years (93.5% Yes).
- Action: Continue to innovate and improve campus facilities, technology, and teaching methods.

8. Alumni Involvement:

- Finding: Good but improvable alumni involvement (88.9% Yes).
- Action: Create more opportunities for alumni engagement through events, mentoring programs, and newsletters.

9. Curriculum Updates:

- Finding: Majority find the syllabus updated (88.9% Yes).
- Action: Regularly review and update the curriculum to include the latest advancements and alumni suggestions.

After analysing the alumni feedback received regarding the curriculum, the college has taken several measures to address the areas for improvement while reinforcing positive practices. Below is the detailed action taken report based on the responses to the curriculum evaluation:

1. Curriculum Review and Update

- With 88.9% of alumni indicating that the syllabus was sufficiently updated, the college will continue its periodic curriculum review process to ensure it aligns with the latest industry trends and academic advancements. Feedback from alumni will be incorporated into this process to keep the curriculum relevant and innovative.

2. Encouraging Research

- As 96.1% of alumni found the syllabus stimulating enough to pursue research in a particular topic, the college will continue to encourage research-based learning. The action taken includes providing additional resources for research and promoting student-led research projects.

3. Strengthening Personality Development Programs

- Since 96.1% of alumni agreed that the courses helped develop their personalities, the college will further emphasize personality development programs. This includes workshops, guest lectures, and extracurricular activities aimed at holistic growth.



4. Alumni Involvement Initiatives

- To address the lower alumni involvement (88.9%), the college plans to enhance alumni engagement through regular events, newsletters, and dedicated alumni networking platforms. These initiatives aim to create a stronger sense of community among alumni and current students.

5. Encouraging Feedback and Recommendations

- Given that 96.7% of alumni would recommend their relatives/friends to enroll in K.T.H.M. College, the college will continue to encourage positive word-of-mouth referrals. An action taken is the introduction of alumni ambassador programs, where alumni can share their experiences and recommend the college to prospective students.

6. Appreciation of College Developments

- As 93.5% of alumni appreciated recent developments at K.T.H.M. College, the institution will maintain its commitment to ongoing improvements. The college has initiated several infrastructure projects and academic enhancements to meet the evolving needs of students and faculty.

7. Continued Support for Alumni Activities

- Given the high recommendation rates, the college will continue to support alumni activities by providing platforms for networking and collaboration. Regular alumni reunions and interactive sessions with current students are part of the action plan.

These measures demonstrate the college's commitment to acting on feedback and continuously improving the educational experience for current and future students. The college appreciates the valuable insights from its alumni and will keep engaging with them for further guidance and suggestions.

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