



# Action Taken Report

## Student feedback on Students Feedback: Teaching & Curriculum Academic Year: 2023-24

### Curriculum Evaluation Points

#### 1. Syllabus Completion

- ❖ **Feedback:** 60.5% of students rated syllabus completion as Excellent or Best, indicating general satisfaction. However, 2.8% rated it Poor, suggesting isolated issues.
- ❖ **Action Taken:**
  - **Review of Course Schedules:** Conducted a review of course schedules to identify and address any delays in syllabus completion.
  - **Instructor Training:** Organized workshops to help instructors manage time effectively and ensure timely completion of the syllabus.

#### 2. Punctuality and Regularity

- ❖ **Feedback:** 63.4% of students rated the punctuality and regularity of teachers as Excellent or Best.
- ❖ **Action Taken:**
  - **Monitoring System:** Implemented a stricter monitoring system for class schedules to maintain and improve teacher punctuality.
  - **Feedback Mechanism:** Encouraged students to report any instances of irregularity for immediate action.

#### 3. Preparation for Class

- ❖ **Feedback:** Teachers' preparedness received 62.4% Excellent or Best ratings.
- ❖ **Action Taken:**
  - **Resource Allocation:** Provided additional resources and training for teachers to enhance class preparation.
  - **Peer Reviews:** Introduced peer reviews for teaching staff to ensure high preparation standards are maintained.

#### 4. Encouraging Participation

- ❖ **Feedback:** 60.3% of students appreciated encouragement for class participation, while 3.0% felt it was lacking.
- ❖ **Action Taken:**
  - **Interactive Sessions:** Increased the number of interactive sessions and group discussions in the curriculum.



- **Training Programs:** Conducted training for teachers on fostering inclusive and engaging classroom environments.

## 5. Attitude Towards Students

- ❖ **Feedback:** 58.3% of students rated the teachers' attitude as Excellent or Best, but 4.7% rated it Poor.
- ❖ **Action Taken:**
  - **Sensitivity Training:** Implemented sensitivity and communication training programs for teachers.
  - ❖ **Feedback System:** Established a feedback system for students to report issues regarding teacher attitudes, ensuring quick resolution.

## 6. Use of Modern Teaching Aids

- ❖ **Feedback:** 53.1% rated the use of modern teaching aids as Excellent or Best, with 6.6% rating it Poor.
- ❖ **Action Taken:**
  - **Investment in Technology:** Invested in modern teaching aids and updated existing technological resources.
  - **Training on Technology Use:** Provided comprehensive training sessions for teachers on effectively using modern teaching aids.

## 7. Accessibility of Teachers

- ❖ **Feedback:** 59.1% rated teacher accessibility as Excellent or Best, while 4.2% rated it Poor.
- ❖ **Action Taken:**
  - **Office Hours:** Established clear and consistent office hours for teachers.
  - **Online Platforms:** Enhanced online platforms for better communication and accessibility outside of class hours.

## 8. Periodical Assessments

- ❖ **Feedback:** 58.9% felt assessments were conducted as per schedule, but 2.7% disagreed.
- ❖ **Action Taken:**
  - **Assessment Schedule:** Reviewed and standardized assessment schedules across all departments.
  - **Transparency:** Increased transparency regarding assessment timelines and criteria.

## 9. Attendance Record Maintenance

- ❖ **Feedback:** The highest percentage of excellent ratings (41.1%) was for attendance record maintenance.
- ❖ **Action Taken:**



- **Digital Attendance Systems:** Continued the use of digital attendance systems to ensure accurate and reliable record-keeping.
- **Regular Audits:** Conducted regular audits of attendance records to maintain accuracy.

### 10. Timely Feedback on Performance

❖ **Feedback:** 59.1% rated timely feedback as Excellent or Best.

❖ **Action Taken:**

- **Feedback Policies:** Reinforced policies to ensure timely feedback on student performance.
- **Automated Systems:** Implemented **automated** systems to notify students about feedback and grades promptly.

### 11. Fair Evaluation Process

❖ **Feedback:** 56.3% felt the evaluation process was fair, though 3.7% rated it Poor.

❖ **Action Taken:**

- **Evaluation Review:** Conducted a thorough review of evaluation processes to ensure fairness and transparency.
- **Grievance Redressal:** Strengthened the grievance redressal mechanism for students to report and resolve evaluation issues.

### 12. Guidance for Personality Development

❖ **Feedback:** Received the highest Excellent rating (41.4%) for guidance on personality development.

❖ **Action Taken:**

- **Workshops and Seminars:** Increased the number of workshops and seminars focused on personality development.
- **Mentorship Programs:** Expanded mentorship programs to provide personalized guidance and support for students.

### Conclusion

The overall positive feedback indicates satisfaction with the teaching and curriculum. Actions have been taken to address areas of concern, particularly the integration of modern teaching aids and ensuring a fair evaluation process. Continuous improvement measures will be maintained to enhance student satisfaction and educational quality.

**Co-ordinator**

Internal Quality Assurance Cell (IQAC);  
KRT Arts, BH Commerce &  
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## Action Taken Report: Feedback on Curriculum Academic Year: 2023-24

This report outlines the actions taken by the college administration in response to the feedback from teachers on the academic curriculum. The feedback, which covered various aspects of the curriculum, was analysed to identify areas requiring improvement and to develop strategies for enhancing the syllabus and teaching methods.

### Key Areas of Focus

Based on the feedback analysis, the following key areas required attention:

- **Curriculum Suitability:** Ensuring the syllabus is suitable to the course and aligns with current academic and industry trends.
- **Balance between Theory and Practical Application:** Maintaining a good balance between theoretical knowledge and practical application.
- **Self-Learning and Skill Development:** Encouraging self-learning habits among students and focusing on skill development.
- **Modern and Advanced Topics:** Ensuring the syllabus covers modern and advanced topics relevant to the industry.
- **Competitive Exam Preparation:** Aligning the curriculum to better prepare students for competitive examinations.
- **Eco-friendly Approach:** Incorporating eco-friendly practices and content into the curriculum.

### Actions Taken

#### 1. Review and Update of Syllabus

- **Action:** The academic committee conducted a comprehensive review of the syllabus to ensure its suitability and alignment with course requirements. Based on feedback, adjustments were made to address any gaps in curriculum content.

#### 2. Enhanced Focus on Practical Application

- **Action:** Additional practical sessions and workshops were introduced to improve the balance between theory and practical application. This aimed to provide students with more hands-on experience and real-world skills.

#### 3. Promotion of Self-Learning and Skill Development

- **Action:** Teachers were encouraged to assign self-learning projects and provide guidance on skill development. New resources and materials were made available to support this initiative.



#### 4. Inclusion of Modern and Advanced Topics

- **Action:** The syllabus was updated to include more modern and advanced topics, reflecting the latest trends in the field. Industry experts were invited to provide insights on emerging topics.

#### 5. Competitive Exam Preparation

- **Action:** Special coaching sessions and preparatory materials were introduced to help students prepare for competitive examinations. Teachers were trained to focus on exam-oriented teaching methods.

#### 6. Eco-friendly Initiatives

- **Action:** Eco-friendly practices were incorporated into the curriculum, including sustainability projects and awareness programs. The syllabus now contains content promoting environmental consciousness.

#### 7. Achievability of COs, PSOs, and POs

- **Action:** The evaluation process was reviewed to ensure that Course Outcomes (COs), Program Specific Outcomes (PSOs), and Program Outcomes (POs) are achievable. Teaching methods were adjusted to support these outcomes.

#### 8. Updated Reference Materials

- **Action:** The list of prescribed books and reference materials was updated to ensure relevance and appropriateness. Teachers were encouraged to suggest additional resources to keep the curriculum current.

#### Conclusion

The actions taken in response to the teacher feedback have been designed to improve the academic curriculum's quality and relevance. The college administration is committed to continuous improvement and will continue to seek feedback to ensure the curriculum meets the needs of both teachers and students. These initiatives aim to provide a more engaging and effective learning experience, preparing students for successful careers and competitive examinations while promoting eco-friendly practices.

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## **Action Taken Report: Alumni Feedback on Curriculum (Academic Year: 2023-24)**

### **Introduction:**

The college, affiliated with Savitribai Phule Pune University, actively seeks feedback from alumni regarding the curriculum and continuously strives to enhance the educational experience. The following report outlines the actions taken in response to alumni feedback received for the academic year.

### **Analysis of Alumni Feedback:**

The alumni feedback provided valuable insights into various aspects of the curriculum, including the campus environment, extra-curricular activities, teaching standards, laboratory facilities, student amenities, assessment and examination system, institutional reputation, teacher performance, public perception, placement efforts, alumni engagement, and student grievance redressal.

### **Actions Taken:**

- **Campus Environment:**

Conducted a campus beautification drive to improve aesthetics and create a conducive learning environment.

- **Extra-Curricular Activities:**

Expanded the range of extra-curricular activities by introducing new clubs and organizing diverse events to cater to varied interests.

- **Teaching Standards:**

Implemented faculty development programs focused on enhancing teaching methodologies and academic delivery.

- **Laboratory Facilities:**

Invested in upgrading laboratory infrastructure and equipment to provide students with modern facilities for practical learning.

- **Student Amenities:**

Enhanced student amenities based on feedback, including improvements in library resources, recreational facilities, and campus services.

- **Assessment and Examination System:**

Reviewed and revised assessment methods to ensure fairness, transparency, and alignment with learning outcomes.

- **Institutional Rating:**

Implemented initiatives to further strengthen the institution's reputation and academic standing.



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College with Potential for Excellence (CPE) status by UGC, Best College Awarded by SPPU in 2004 & 2017, Reaccredited by NAAC with "A++" Grade (CGPA- 3.79), Recipient of UGC STRIDE Scheme and UGC-PARAMARSH Scheme, DST-FIST Sponsored, DBT STAR College Status



- **Teacher Rating:**

Recognized and rewarded outstanding faculty members while providing support and professional development opportunities to enhance teaching effectiveness.

- **Public Perception of Institution:**

Conducted outreach activities to improve public perception through community engagement and collaborative partnerships.

- **Placement Efforts:**

Enhanced career services and industry collaborations to improve placement opportunities for students.

- **Hospitality for Alumni:**

Improved hospitality services during alumni events and gatherings to foster stronger connections and engagement.

- **Activities of Alumni Association:**

Collaborated with the alumni association to organize meaningful activities and events that promote alumni involvement and support.

- **Functioning of Student Grievance Cell:**

Strengthened the student grievance redressal mechanism by implementing streamlined processes and enhancing communication channels.

**Conclusion:**

The actions taken in response to alumni feedback demonstrate the college's commitment to continuous improvement and providing a high-quality educational experience. By addressing the suggestions provided by alumni, we aim to foster a supportive learning environment conducive to academic excellence and alumni satisfaction. We remain dedicated to incorporating feedback and evolving our practices to meet the needs and expectations of our stakeholders.

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# Action Taken Report

## Employer feedback on Curriculum

### Academic Year: 2023-24

#### Introduction:

Based on the analysis of employer feedback regarding the performance of graduates from the college affiliated with Savitribai Phule Pune University, Pune, several actions have been implemented to address identified areas for improvement and to enhance the strengths of the curriculum.

#### Actions Taken

##### 1. Enhance Planning and Organizational Skills

- **Action:** Integrated structured training modules on planning and organizational skills into the curriculum.
- **Implementation:** Workshops and seminars led by industry experts were conducted to provide hands-on experience in project management and organizational techniques.
- **Outcome:** Improvement in graduates' ability to plan and organize tasks effectively, as reflected in subsequent feedback.

##### 2. Foster Leadership and Team Spirit

- **Action:** Launched leadership development programs and team-building activities.
- **Implementation:** Included leadership training sessions, team-based projects, and group activities in the academic schedule.
- **Outcome:** Enhanced leadership qualities and team spirit among students, aiming to elevate these skills from Very Good to Excellent.

##### 3. Strengthen Interpersonal Relationships

- **Action:** Introduced workshops and mentoring programs focused on relationship-building skills.
- **Implementation:** Organized sessions on effective communication, conflict resolution, and collaboration with peers and seniors.
- **Outcome:** Improved interpersonal dynamics within the workplace, contributing to a more harmonious and productive environment.

##### 4. Boost Innovativeness and Creativity

- **Action:** Encouraged creative thinking and problem-solving through innovation labs and interdisciplinary projects.



- **Implementation:** Set up innovation labs, hosted hackathons, and integrated interdisciplinary projects into the curriculum.
- **Outcome:** Increased levels of innovativeness and creativity among graduates, with a focus on practical problem-solving.

#### 5. Increase Social Engagement

- **Action:** Promoted greater involvement in social activities through structured community service programs and extracurricular activities.
- **Implementation:** Organized community service initiatives, social responsibility projects, and extracurricular activities aimed at fostering social engagement.
- **Outcome:** Enhanced graduates' participation in social activities, fostering a sense of social responsibility and community involvement.

#### 6. Maintain Strong Values and Belonging

- **Action:** Continued to emphasize the importance of values and belonging through ethical training and community-building exercises.
- **Implementation:** Conducted workshops on ethics, values, and community building, reinforcing the importance of these principles in both personal and professional life.
- **Outcome:** Sustained high standards of simplicity, sense of belonging, and respect for values among graduates.

#### Conclusion:

The actions taken in response to employer feedback have led to significant improvements in the identified areas. The enhanced curriculum now better prepares graduates to meet organizational goals, exhibit strong planning and organizational skills, demonstrate leadership and team spirit, maintain effective interpersonal relationships, innovate and solve problems creatively, engage in social activities, and uphold strong values and a sense of belonging. Continued efforts will ensure that graduates remain effective and well-rounded professionals in their respective fields.

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